

American International University-Bangladesh (AIUB)
Department of EEE, CoE & IPE

August 06, 2026

Online & On-Campus Pre-Registration Procedure for Fall 2026-27

All students of Dept. of EEE, CoE & IPE must login to AIUB Portal for online Pre-registration and follow the registration procedure and schedule according to the following notice at:

<https://www.aiub.edu/Files/Uploads/pre-registration-flowchart-fall-2026-27.pdf>

Only for exceptional problematic cases like unable to register a course despite completing pre-requisites, course/section is not visible in the offered section, etc. students are advised to follow the following steps maintaining the given schedule.

1. Students must fill up the **Online Pre-Registration Form (OPRF)** as per the given schedule. OPRF will be active only during the given time duration and can be submitted only once.
2. Students who have submitted **Online Pre-Registration Form (OPRF)** are advised to check their AIUB portal within the mentioned **Check Time**.
3. If student finds during check time, their problem is not solved, they can go to the **assigned room** within the **on-campus registration time** for solving their problems. **Please remember, students who have submitted the Online Pre-Registration Form (OPRF) only they are allowed to come for on-campus registration, if they find, their problems are not solved during check time.**
4. If any student fails to submit the OPRF within given schedule, they can fill **Online Pre-Registration Form** given in **free slot**. Their problems will be solved during free slot.

Date & Time	Student I.D. Number	Online Registration Form Link and schedule	Check Time	On Campus Registration Time
Aug 08 (4 PM) to Aug 09 (4 PM)	ALL up to 23-*****-1	Prereg Day 1 Aug 08 (4 PM) to Aug 09 (10 AM)	Aug 09: 12.00 PM to 12:15 PM	Aug 09: 12:15 PM to 1:15 PM Room#DS0902
Aug 09 (4 PM) to Aug 10 (4 PM)	23-*****-2 to 23-*****-3	Prereg Day 2 Aug 09 (4 PM) to Aug 10 (10 AM)	Aug 10: 12.00 PM to 12:30 PM	Aug 10: 12:15 PM to 1:15 PM Room#DS0902
Aug 10 (4 PM) to Aug 11 (4 PM)	24-*****-1 to 24-*****-2	Prereg Day 3 Aug 10 (4 PM) to Aug 11 (10 AM)	Aug 11: 12.00 PM to 12:30 PM	Aug 11: 12:15 PM to 1:15 PM Room#DS0902
Aug 11 (4 PM) to Aug 12 (4 PM)	24-*****-3 to 25-*****-2	Prereg Day 4 Aug 11 (4 PM) to Aug 12 (10 AM)	Aug 12: 12.00 PM to 12:30 PM	Aug 12: 12:15 PM to 1:15 PM Room#DS0902
Aug 12 (4 PM) to Aug 13 (4 PM)	25-*****-3 to 26-*****-2	Prereg Day 5 Aug 12 (4 PM) to Aug 13 (10 AM)	Aug 13: 12.00 PM to 12:30 PM	Aug 13: 12:15 PM to 1:15 PM Room#DS0902
Aug 13 (4 PM) to Aug 16 (4 PM)	Free Slot	Prereg Day 6 Aug 13 (4 PM) to Aug 16 (10 AM)	Aug 16: 12.00 PM to 12:30 PM	Aug 16: 12:15 PM to 1:15 PM Room#DS0902

5. Students are advised to contact their respective advisers (as per the list given below) through Microsoft Teams/Email during **work hours 9 AM to 5 PM only**. Special cases will be forwarded to Mr. Md Sajid Hossain (Room # DN0421 or sajidh@aiub.edu) by the Registration Advisers only.

EEE ID	Registration Advisers Name	Registration Advisers Details
ALL up to 20-*****-3	Mr. Mehedi Hasan	mehedi@aiub.edu Room # DN0318
21-*****-1, 21-*****-2, 21-*****-3	Mr. Md. Shahariar Parvez	shahariar.parvez@aiub.edu Room # DN0517
22-*****-1, 22-*****-2, 22-*****-3	Mr. Protik Parvez Sheikh	protik@aiub.edu Room # DN0425
23-*****-1, 23-*****-2, 23-*****-3	Mr. Md. Alomgir Kabir	akabir@aiub.edu Room # DN0321
24-*****-1, 24-*****-2 24-*****-3	Mr. Md. Shaoran Sayem	shaoranmss@aiub.edu Room # DN0524
25-*****-1, 25-*****-2	Mr. Debraj Das	debraj@aiub.edu Room # DS0401F
25-*****-3, 26-*****-1	Mr. Osim Kumar Pal	osim.pal@aiub.edu Room # DN0326
26-*****-2	Mr. Rubab Ahmed	rubab.ahmmed@aiub.edu Room # DN0525
All CoE Students	Mr. Mohammad Rabib Uddin	rabib@aiub.edu Room # DN0401D
All IPE Students	Ms. Farzana Momtaz Mithila	farzana.mithila@aiub.edu
Probation students of EEE, CoE & IPE Dept.	Ms. Sadia Yasmin	sadia@aiub.edu

6. For any issues/queries related to the capstone project registration, students are advised to contact Mr. Abir Ahmed (abir.ahmed@aiub.edu).
7. For any issues/queries related to Internship registration, students are advised to contact Mr. Md. Shahariar Parvez (shahariar.parvez@aiub.edu).

In case of any difficulty, please email your concern to:

1. Dr. M. A. Mannan, Associate Dean, FE (mdmannan@aiub.edu)
2. Dr. Md. Saniat Rahman Zishan, Director, FE (saniat@aiub.edu)
3. Dr. M Tanseer Ali, Head, MEEE program (tanseer@aiub.edu)
4. Mr. Nafiz Ahmed Chisty, Head, EEE (chisty@aiub.edu)
5. Dr. Chowdhury Akram Hossain, Head, CoE (chowdhury.akram@aiub.edu)
6. Dr. Md. Ehasanul Haque, Head, IPE (ehasanul@aiub.edu)

Best Wishes
Department of EEE, CoE & IPE
American International University-Bangladesh (AIUB)